



AGENCY FOR DEVELOPMENT OF YOUNG FARMERS IN UGANDA

Invitation for Pre-qualification for Supply of Goods and Services

Agency for Development of Young Farmers in Uganda (ADYOFU) is a youth-founded and youth-led non-governmental and non-for-profit youth organization founded in 2010 to empower young people to be productive in the society.

ADYOFU intends to pre-qualify service providers for the supply of various categories of goods and services to support its Youth Programme under four project components; Agriculture (CCP), Community Managed Microfinance (YMS), Governance (PADEG), Technical Vocational Education & Training (TVET).

This notice therefore invites sealed bids from eligible bidders for procurement of goods and services (attached as **APPENDIX B**) required during the year 2019.

Pre-qualification will be conducted in accordance with the ADYOFU Procurement Policy & Reference Manual (Revised 2018) which is in line with the Government of Uganda Public Procurement and Disposal of Assets Act (PPDA).

A complete set of bid document detailing the pre-qualification and procedures can be obtained from ADYOFU's Head Office in Abim Town Council after payment of a non-refundable bid fee of Uganda Shillings Twenty Thousand Only (20,000=) for each tender/bid. Payment is made to ADYOFU's bank account given below. The Applicant is required to submit the bank slip to Finance & Administration Office at ADYOFU's Head Office in Abim Town Council so as to acquire official receipt to be attached on the bid document during submission.

Account Name: **Agency for Development of Young Farmers in Uganda**

Account Numb: **01163554565028**

Bank: **DFCU, Abim Branch**

Take note that ADYOFU will only consider Applications addressed to and HAND DELIVERED at the address below;

The Executive Director,

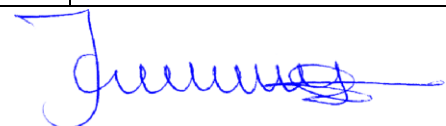
Agency for Development of Young Farmers in Uganda (ADYOFU)

Head Office Located Opposite Abim Catholic Parish in Abim Town Council

C/O P.O. Box 10 Abim, Uganda.

Schedule of Activities

SN	Activity	Time/period
1	Publishing of notice	Monday 14 January, 2019
2	Deadline for submission of bid applications	Friday 25 January, 2019 at 5:00pm
3	Opening of bids at ADYOFU Head Office	Monday 28 January, 2019 at 10:00am
4	Evaluation process	Monday 28 to Thursday 31 st January, 2019
5	Feedback and display of successful bidders	Monday 4 th February, 2019
6	Signing of Framework contracts (with selected applicants)	Tuesday 5 th February, 2019



Executive Director, ADYOFU

APPENDIX B: STATEMENT OF REQUIREMENTS

CATEGORY OF GOODS AND SERVICES

1. Goods/Supplies;

Supply Code	Item/Goods
SUP001	Supply of Tractors
SUP002	Supply of Motor Vehicles
SUP003	Supply of Motorcycles
SUP004	Supply of Generators
SUP005	Supply of Motor Oils, Lubricants, Batteries, Tyres & Tubes
SUP006	Supply of Fuel
SUP007	Supply of Computers, Printers, Photocopiers, Scanners, Projectors, Cameras, Phones, Recorders & related accessories
SUP008	Supply of Furniture & Fittings
SUP009	Supply of Office Stationery (assorted)
SUP010	Supply of Refreshments & related office consumables
SUP011	Supply of Shirts, T-shirts, Riding Gears & traditional Dressing Costumes
SUP012	Supply of Technical/Vocational Training/Instructional Materials
SUP013	Supply of Village Savings & Loan Association (VSLA) Start-up Kits
SUP014	Supply of Crop Seeds (assorted), Fruit Tree Seedlings & Cassava Cuttings
SUP015	Supply of Bee Hives & Harvesting Gears
SUP016	Supply of Farm Implements (assorted; hand hoes, axes, pangas, spray pumps etc)

2. Service, Maintenance & Repair

Service Code	Item/Services
SER001	Service, Maintenance & Repair of Tractors
SER002	Service, Maintenance & Repair of Motor Vehicles
SER003	Service, Maintenance & Repair of Motorcycles
SER004	Service, Maintenance & Repair of Generators
SER005	Provision of Tractor hire services
SER006	Provision of Vehicle hire services
SER007	Provision of Motorcycle hire services
SER008	Repair & Maintenance of Computers, Printers, Photocopiers, Scanners, Projectors, Cameras, Phones, Recorders & related accessories
SER009	Repair & Maintenance of Furniture & Fittings
SER010	Provision of Hotel Services (accommodation, meals & refreshments, conference & meeting facilities)
SER011	Office printing, photocopying, scanning, binding & laminating services
SER012	Printing of Information, Education & Communication (IEC) Materials (Shirts, T-Shirts, banners, flyers, tear drops, calendars, staff IDs etc)
SER013	Printing of specialized procurement & financial documents (payment vouchers, receipt books, invoices, fuel coupons, LPOs, GRNs etc)
SER014	Engraving, sign posts & equipment design
SER015	Media, radio & broadcast services